

# Subscription and membership fees

Subscriptions and membership fees are charged on a calendar year basis. You do not need to include payment with your application – we'll calculate your fees on the basis of the number of complete months remaining in the current year from the point where your membership or subscription is accepted, and invoice you pro rata for the appropriate amount.

Membership categories	Annual membership fees for 2010
Higher education institutions	£626 flat fee plus £1.59 per FTE* for the first 1,000 FTE and £0.38 per FTE above 1,000
Further education institutions	£396 flat fee plus £1.34 per FTE* for the first 1,000 FTE and £0.38 per FTE above 1,000
English language schools	£396 flat fee plus 3.7p per International Student Week up to 36,000 student weeks and 1p per student week above that
Independent schools	£206
AASAP members**	£206
Students' Unions in HEIs	£312
Students' Unions in FEIs	£175
Organisations other than educational institutions	£290
Individual membership***	£93

\* Full-time equivalent international students, defined as students not normally domiciled in the UK, including EU students.

\*\* Members of the Association of American Study Abroad Providers are eligible for a specially negotiated fee.

\*\*\* Individual membership is open to those not working for an organisation eligible for UKCISA membership, eg those who have recently retired or are on a career break. Membership benefits are as for other categories, except that the UKCISA Manual is not included in the membership package.

### **Subscriber or member?**

Small FE colleges and advice centres may choose to pay a cheaper subscriber rate rather than the full membership rate – this entitles them to the same services, but without voting rights and membership. Agents may not be members of UKCISA, but may become subscribers in order to have access to UKCISA publications and training. The following subscriber categories are available:

<b>Subscriber categories</b>	<b>Annual membership fees for 2010</b>
Further education institutions with fewer than 15 FTE international students	£206
Voluntary sector advice centres with fewer than 6 employees	£206
Agent subscribers	£290

### **Conditions of membership**

1. Members and subscribers may not use UKCISA's logo on any printed or electronic publications or displays, and may not make any statements which imply that membership of or subscription to UKCISA provides any form of endorsement, accreditation or kitemarking by the Council.
2. Members and subscribers are expected to comply with the UKCISA Code of Practice, as well as with all relevant statutory requirements. Educational institutions will normally be expected to be on the UK Border Agency's register of Tier 4 sponsors.
3. Admission of members and subscribers is at the discretion of UKCISA. UKCISA's Policy Committee has delegated power from the Board of Trustees to set the membership policy and adjudicate on nonstandard cases.

### **Contact details**

For further information about UKCISA membership, contact

The Membership Officer  
UKCISA  
9-17 St Albans Place  
London N1 0NX  
Tel: 020 7288 4330  
Fax: 020 7288 4360  
membership@ukcisa.org.uk  
www.ukcisa.org.uk