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# Fee status checklist

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Please gather the following information about the applicant before using Fees Interactive (for UKCISA members only) or calling the UKCISA Advice Line

- Level of course:  HE  FE
- Country of study: England / Northern Ireland / Scotland / Wales
- Course start: month \_\_\_\_\_ year \_\_\_\_\_
- Nationality/citizenship:
  - of applicant \_\_\_\_\_
  - of applicant's spouse/civil partner \_\_\_\_\_
  - of applicant's father \_\_\_\_\_
  - of applicant's mother \_\_\_\_\_

Is either of the applicant's parents a Turkish national?  Yes  No

– If yes, is the Turkish national in the UK?  Yes  No

– If yes, is the Turkish national working, or has he or she worked, in the UK?  Yes  No

- Is either of the applicant's parents a Swiss national?  Yes  No
- Will the applicant be living in the UK on 1 September?  Yes  No
- Is the applicant an EEA or Swiss national?  Yes  No
- If no: current UK immigration status of applicant \_\_\_\_\_
- Type of Visa/Entry Clearance/Leave to Remain (*category*) \_\_\_\_\_
- Where issued \_\_\_\_\_
- Start date \_\_\_\_\_
- Expiry date \_\_\_\_\_
- If has Indefinite Leave to Enter/Remain: obtained on what basis?  
\_\_\_\_\_
- If Indefinite Leave to Enter/Remain: where issued?  
\_\_\_\_\_

■ **Does the applicant have a spouse/civil partner in the UK?**  Yes  No

■ If yes (1): indicate which: spouse/civil Partner

■ If yes (2): date of marriage/civil partnership \_\_\_\_/\_\_\_\_/\_\_\_\_

■ If yes (3): is the applicant's spouse/civil partner (indicate) an EEA or Swiss national?  Yes  No

■ If the applicant's spouse/civil partner is NOT an EEA or Swiss national: what is their current UK immigration status?

Type of Visa/Entry Clearance/Leave to Remain (*category*)  
\_\_\_\_\_

- Where issued \_\_\_\_\_
- Start date \_\_\_\_\_
- Expiry date \_\_\_\_\_

- If has Indefinite Leave to Enter/Remain: obtained on what basis?  
\_\_\_\_\_

- If Indefinite Leave to Enter/Remain: where issued? \_\_\_\_\_

- **Are the applicant's parents/is one of the applicant's parents currently living in the UK?**

Yes  No

- If yes: Mother/Father/Both (*delete as inapplicable*)

- Is one of the applicant's parents an EEA or Swiss national?  Yes  No

If no: nationality and current UK immigration status of applicant's parent/parents

Nationality/nationalities: \_\_\_\_\_

Type of Visa/Entry Clearance/Leave to Remain \_\_\_\_\_

- Where issued \_\_\_\_\_ ■ Start date \_\_\_\_\_

- Expiry date \_\_\_\_\_

- If Indefinite Leave to Enter/Remain: obtained on what basis?

(work, asylum, marriage, etc) \_\_\_\_\_

- If Indefinite Leave to Enter/Remain: where issued?  
\_\_\_\_\_

- **Has anyone in the applicant's family ever made an asylum claim in the UK?**  Yes  No

- If yes: who? (*Indicate*)

Applicant

Applicant's spouse/civil partner

Applicant's parent

- Has this asylum-claim been decided?  Yes  No

- If yes: what was the outcome? (*Indicate*)

Recognised as a Refugee

Refused

Refused but given leave to remain in the UK in the form of Exceptional Leave/Humanitarian

Protection/Discretionary Leave (*indicate which*) \_\_\_\_\_

### **Residency:**

- Applicant's residence history (*country/countries*):

– three-year period before course \_\_\_\_\_

– general \_\_\_\_\_ (*country/countries*)

- Main reason and stated intention for residency  
\_\_\_\_\_

- Residency of applicant's family (*general*)  
\_\_\_\_\_

- Main reason and stated intention for residency  
\_\_\_\_\_

- **If FE course in England:**

- applicant's date of birth if under 19 \_\_\_\_/\_\_\_\_/\_\_\_\_

- has the applicant lived legally in England for three years before the start of the course?  Yes  No

- if the applicant is an asylum seeker: have they been waiting more than six months for a decision?

Yes  No

- has the applicant obtained British Citizenship, ILR or Right of Abode in the UK in the three years before the start of the course?  Yes  No