**UKCISA Annual Conference**

**25 June – 27 June 2024**

**SPONSORSHIP BOOKING FORM**

# COMPANY DETAILS:

|  |  |
| --- | --- |
| Contact Name  (all correspondence regarding the conference will be sent to this person) |  |
| Position/Department |  |
| Company Name |  |
| Address |  |
| Town/City |  |
| Postcode, Country |  |
| Telephone |  |
| Fax |  |
| Email address |  |
| Website |  |

**Please email your company logo as a hi res jpeg file to** [**conference@ukcisa.org.uk**](mailto:conference@ukcisa.org.uk) **so that it can be included on the conference website and relevant marketing materials.**

# YOUR SPONSORSHIP PACKAGE

# Please indicate which item of sponsorship you are interested in. Please refer to the Sponsorship Brochure for a full description of what is included.

# Platinum sponsor – Conference partner £10,500 + VAT

# Gold sponsor – Conference supporter £8,500 + VAT

# Silver sponsor – Conference sponsor £5,000 + VAT

# Conference garden party (Tuesday) £6,000 + VAT

# Conference gala dinner (Wednesday) £6,000 + VAT

# 

*Please √ or X the boxes above*

# METHODS OF PAYMENT AND TERMS OF BOOKING:

The conference organisers will send a confirmation of your selection and issue an invoice/receipt where applicable. The balance due must be paid within **14 days** of issue otherwise the space/sponsorship item(s) will be resold.

# Please note that all prices quoted are exclusive of VAT which will be charged at the prevailing rate where required.

I enclose a cheque made payable to “UKCISA”

Please send me bank details to arrange a direct bank transfer (The remitter is responsible for all bank charges)

Please send me an invoice quoting Purchase Order Number

*Please √ or X the boxes above*

# Please note that we do not accept credit card payment for sponsorship and exhibition costs.

1. **TERMS OF APPLICATION**

By signing below, I acknowledge that I am authorised to sign for my company and understand that I am making a commitment to participate in this sponsorship opportunity. If total sponsorship payment is not received by 18 June 2024 I understand the sponsorship agreement will be cancelled. I understand [UKCISA’s Corporate Partnerships Due Diligence Policy](https://www.ukcisa.org.uk/uploads/files/1/Documents/UKCISA%20Corporate%20Partnerships%20Due%20Diligence%20Policy.pdf) is applied in this sponsorship agreement. I understand and agree to the above terms and conditions:

Date: Signature:

Name in Capitals:

# PLEASE RETURN TO:

**UKCISA**

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